



**TELANGANA COUNCIL OF HIGHER EDUCATION**

**STARTING OF NEW (UN-AIDED) POST GRADUATE**

**COURSES**

**IN THE EXISTING AFFILIATED PRIVATE (AIDED & UN-AIDED) DEGREE COLLEGES**

**FOR THE ACADEMIC YEAR**

**2026 – 2027**

**RULES BOOK**

Important Dates

Commencement of Downloading of Applications : 16-02-2026  
Last Date for Submission of filled in Applications : 10-03-2026

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Opp: Mahavir Hospital, Masab Tank, Hyderabad - 500 028

☎: 040-35175435

email: [secretary@tgche.ac.in](mailto:secretary@tgche.ac.in), [tgcheacademiccell@gmail.com](mailto:tgcheacademiccell@gmail.com),

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# **TELANGANA COUNCIL OF HIGHER EDUCATION**

**Opp: Mahavir Hospital, Masab Tank, Hyderabad - 500 028**

**Rules for Starting New Un-aided Post Graduate Courses in the Existing Affiliated Private (Aided & Un-aided) Degree Colleges for the Academic Year 2026 - 27.**

- Applications are invited from the existing affiliated Private Aided / Un-Aided Degree Colleges for starting New Un-Aided Post Graduate Courses during the academic year 2026-2027 as per the details mentioned in the notification.
- **PG courses will be sanctioned to only such Degree Colleges which have own and permanent building in its own land.**
- Applications for New PG Courses will be entertained only if the college has an active website providing all the relevant details in order to maintain transparency.
- As per AICTE guidelines, the AICTE approved institutions are not entitled to run the courses other than specifically approved by the AICTE. Hence, such institutions are not eligible to apply for PG Courses.

## **1. APPLICATION**

Application form in two sets along with Rules for starting New PG Courses can be downloaded from the website <https://tgche.ac.in>.

## **2. REGISTRATION**

The Management of the College shall register their applications by remitting through NEFT/RTGS account a sum of **Rs. 51,000/-** (Rupees Fifty One Thousand only) for each Course towards Application Cost, Registration, Processing and Inspection Fee in the form of NEFT/RTGS in favour of **The Secretary, TGCHE in State Bank of India, Shantinagar Branch, Hyderabad savings Bank(SB) Account No: 62454566171, IFSC Code SBIN0020070** in the form of **NEFT/RTGS** taken on or after the date of notification and on/before the last date of submission of application on any Nationalized / Scheduled Bank. The name and address of the Applicant College and the purpose should be mentioned. **Transaction Ref. No. & Name and address of the college shall reflect on Original NEFT/RTGS Voucher.**

## **3. GENERAL CONDITIONS**

**NOTE:** The Applicant Degree College should have its own building in its own land before applying for any PG Course(s). Applications from the colleges which do not have own buildings in its own land shall not be accepted.

- The Applicant Institution will have to fulfill all requirements necessary for the Establishment of New Private Un-aided Degree College and for running the existing UG Courses as stipulated by the Government from time to time with regard to Land, Accommodation, Playground facility, Parking Area, Fire Safety and other Infrastructural facilities etc., before applying for starting New Un-aided PG Course(s).
- Separate Applications are to be submitted for each PG Course with all required documents.
- Not more than Two PG Courses shall be sanctioned in a particular Academic Year
- For Starting a New PG Course in lieu of any existing PG Course, the applicant college has to produce, besides fulfilling other norms pertaining to the course applied for No Objection Certificate for surrender of the said course from the University concerned.

#### **FOR PRIVATE (AIDED & UN-AIDED) DEGREE COLLEGES**

- (i) The college must have a minimum of 5 years of existence preceding the academic year during which the proposal for starting new PG Course is made and must be functioning without any break.  
(i.e. the College must have been established during Academic Year 2021 - 22 or before).
- (ii) The proposed PG Course / Allied Subject must be offered by the Degree College at UG level for at least 3 years preceding the academic year during which the proposal for starting New PG Course is made.  
(i.e. the Course must have been started during Academic Year 2023 - 24 or before).
- (iii) The proposed PG Course must be in the list of approved subjects being offered at PG level by the University concerned.
- (iv) The college shall have adequate accommodation to run (a) the existing UG Courses (b) the existing PG Courses Courses and (c) the proposed PG Course as per the existing norms stipulated by the Govt. / TGCHC / University.

#### **FOR STARTING M.SC (BIOTECHNOLOGY)**

The college must have :

- (i) Permanent affiliation or 15 years of continuous existence
- (ii) NAAC Accreditation
- (iii) Own Buildings, Land, Play Ground facilities, Parking area, Fire Safety measures and other infrastructure.
- (iv) Biotechnology or Biochemistry / Microbiology / Genetics/Botany / Zoology at the U.G. level for the last 5 years.
- (v) The experience of running any one of the following P.G. Courses in Sciences
  - (a) Bio-Chemistry
  - (b) Botany
  - (c) Chemistry (any specialization)
  - (d) Genetics
  - (e) Micro-Biology
  - (f) Zoology
- (vi) A permanent Principal and prescribed teaching staff for all the courses
- (vii) Adequate accommodation to run all the existing U.G. & P.G. Courses as per norms prescribed by TGCHC
- (viii) Building accommodation as specified under Para 6(b) (i).

#### **FOR STARTING M.SC (CHEMISTRY)**

While sanctioning M.Sc (Chemistry) Course the following specialization-wise criteria will be followed:

- (i) Only one specialization with a maximum intake of 30 will be sanctioned at the first instance of granting M.Sc (Chemistry).
- (ii) Additional specializations will be sanctioned subject to maximum student strength of 60 in all specializations put together (excluding management quota seats)
- (iii) Medicinal Chemistry specialization will not be sanctioned to any college which is already offering Organic Chemistry specialization and vice-versa.

#### **4. LAST DATE FOR SUBMISSION**

Two sets of filled in application complete in all respects accompanied by the required enclosures mentioned in the Rules Booklet should reach the **SECRETARY, TELANGANA COUNCIL OF HIGHER EDUCATION, OPP: MAHAVIR HOSPITAL, MASAB TANK, HYDERABAD-500 028** on or before **10<sup>th</sup> March, 2026.**

#### **5. PROCESSING OF APPLICATION**

##### **A. PRIMA-FACIE SCRUTINY**

Prima-facie scrutiny of all the registered applications will be conducted by the Telangana Council of Higher Education. Applications which do not satisfy the prescribed conditions are liable to be rejected.

##### **B. COUNSELING**

The applicant Society will be given an opportunity to rectify the deficiencies pointed out by the Prima-Facie Scrutiny Committee on the date specified for this purpose by TGCHE.

##### **C. INSPECTION**

(i) Based on the recommendations of Prima-Facie Scrutiny Committee / Counseling committee, the Telangana Council of Higher Education shall arrange to conduct Joint Inspection of the College for proposed PG Course / Diploma for physical verification of all the documents and to examine the suitability of the accommodation and viability of the proposal.

(ii) The Inspection Committee shall consist of

- a) A nominee of Telangana Council of Higher Education (Convener);
- b) A nominee of the University concerned; and
- c) A nominee of the Commissioner of Collegiate Education

(iii) T.A. & D.A. to the members of the Committee will be paid by TGCHE.

(iv) The Telangana Council of Higher Education will inform the date of Joint Inspection to the applicant college. The Dean, College Development Council of the concerned University shall coordinate the Joint Inspection.

(v) The Secretary / Correspondent of the applicant college is required to sign on each page of the JIC report along with the members of the Joint Inspection Committee.

(vi) If the proposal is rejected after the visit of the Joint Inspection Committee, **no refund** shall be made.

##### **D. RECOMMENDATIONS OF THE VICE-CHANCELLOR**

I. The report containing the observations and assessment of the Joint Inspection Committee shall be presented by the Dean, CDC of the University concerned to the Vice-Chancellor for his/her perusal.

II. The Vice-Chancellor shall forward the Joint Inspection Committee's report with his / her own recommendations with reasons thereof to Telangana Council of Higher Education.

#### **E. GRANTING OF PERMISSION BY TGCHE**

- (i) The Telangana Council of Higher Education shall take into account the Joint Inspection Committee's Report and the Recommendations of the Vice-Chancellor concerned while arriving at a decision with regard to according permission to the proposed Course(s) / Diploma
- (ii) The University concerned, Commissioner / Director of Collegiate Education, Govt., of Telangana, and the Society concerned will be provided with copies of the proceedings issued in this regard to the approved proposals.

#### **Note:**

- Telangana Council of Higher Education / University reserves the right to conduct surprise inspections at any time and also reserves the right to cancel permission/ affiliation of the college at any stage, if it is found that the documents produced by the Management are false, interpolated and improper and the Management is not able to run the college as per the norms of the Government and academic stipulations of the concerned University.

#### **F. AFFILIATION**

- (i) The Applicant Society shall approach the University concerned to obtain affiliation for the sanctioned Course(s) in the same academic year during which the permission is granted, failing which the permission orders issued are deemed to be cancelled.
- (ii) Before according temporary affiliation to the Course(s), the University shall send an Affiliation Committee to inspect whether the college has provided the required facilities as per the norms laid down by the TGCHE and the University concerned.

#### **6. OTHER CONDITIONS TO BE FULFILLED**

##### **A. LAND**

- i. The Educational Institutions desirous of starting New PG Course (s) shall provide own land, registered in the name of the sponsoring society as per the following requirements.

Place	Area Required to be Provided	
	Upto student strength of 1000	For student strength above 1000
In 2 Urban Agglomerations of Hyderabad, & Warangal.	1.00 Acre	2.00 Acres
In other places of the State	2.00 Acres	4.0 cres

- ii) **Sketch plan** of the land giving dimensions and details of survey no./ patta no., name of the place, District, etc., as mentioned in the land document and certified by concerned MRO shall be provided.

##### **B. BUILDING ACCOMMODATION**

##### **i) Minimum Requirements**

The college intending to start New PG Course should provide building accommodation (in addition to the existing accommodation) earmarked for the proposed PG Course, as per the following requirements.

Sl. No .	Description	M.Sc								Other PG Courses	
		Chemistry		Bio-Chemistry		Micro-biology		Bio-technology			
		No. of halls	Carpet Area (sft)	No. of halls	Carpet Area (sft)	No. of halls	Carpet Area (sft)	No. of halls	Carpet Area (sft)	No. of halls	Carpet Area (sft)
1	Class Rooms	02	600	02	600	02	600	02	600	02	600
2	Laboratories	04	600 (3) 1200 (1)	02	1200	02	1200	-	-	02	1200
3	Library	01	1200	01	1200	01	1200	01	1200	01	1200
4	Seminar Hall	01	1000	01	1000	01	1000	01	1000	01	1000
5	Store Room	01	300	01	300	01	300	01	300	01	400
6	Staff Room	-	-	-	-	-	-	-	-	01	400
7	Preparation Room	01	250	-	-	-	-	-	-	-	-
8	Balance Room	01	150	-	-	-	-	-	-	-	-
9	Instrumentation Room	-	-	01	400	01	400	-	-	-	-
10	Culture Room	-	-	-	-	01	400	-	-	-	-
11	Sterilization / Wash Room	-	-	-	-	-	-	01	400	-	-
12	Animal House (as per norms of Ministry of Social Justice & Empowerment)	-	-	01	400	01	400	01	400	-	-
13	General Lab	-	-	-	-	-	-	02	1200	-	-
14	Research Lab	-	-	-	-	-	-	01	1200	-	-
15	Specialized Labs										
	Instrumentation Lab	-	-	-	-	-	-	01	400	-	-
	Microbial Lab	-	-	-	-	-	-	01	400	-	-
	Animal Cell Culture Lab	-	-	-	-	-	-	01	400	-	-
	Plant Tissue Culture Lab	-	-	-	-	-	-	01	400	-	-
	Molecular Biology Lab	-	-	-	-	-	-	01	400	-	-

- Sufficient work benches, Exhaust Fans, Fire Extinguishers, Water, Electricity and Drainage facilities should be provided in each lab

- The particulars of Building Accommodation that the college is required to provide for running UG Courses is furnished below for reference :

Particulars of Accommodation		Minimum Area Required (In sft)	Remarks
Minimum required area	Urban Areas	8000	Additional Accommodation, over and above 8000 sft / 6000 sft, as per the requirements of the existing and proposed courses / combinations, shall be provided.
	Rural Areas	6000	
Classrooms required	No of Sections	No of Classrooms required	
	1	2	
	2	3	
	3	5	
Labs Required	1 lab for each science subject in one/two combinations		
Required Room Dimensions			
Classroom	600		
Labs	600		
English Language Lab (Mandatory)	600		
Common Facilities			
Principal's Room	200		2000 sft
Staff Room	300		
Office Room	300		
Library	600		
Games Room	200		
Ladies Waiting Room	200		
Toilets	200		

ii. **Registered Ownership Document**

- The document related to ownership of a building, in respect of the college building in which the New PG Course is proposed, shall be registered in the name of the sponsoring Educational Society represented by its Secretary / Correspondent.
- If the college provides accommodation separately for the proposed PG Course, Registered Ownership Deed of the said building shall be submitted.
- The Document should contain, apart from other details, Survey No., Door No., Village / Town, boundaries of the building, floor-wise carpet area and total carpet area.

iii. **Building Plans**

The Management of the College shall submit the following building plans

- Approved Plan**  
Plans of the building duly approved by the authorities of Municipality / Corporation / Grampanchayat along with permission orders for construction the building in which the college is located
- Working Plan**  
Building plan, drawn to scale by a licensed architect and certified by the Principal of a near by Govt. Degree College
- The building plans should reflect property details as mentioned in the registered documents indicating clear demarcation of the existing accommodation for classroom, principal room etc.,



location and dimensions of each room and total built-up area, Parking area, the purpose for which each room is under use / proposed to be used, etc.

- (d) Accommodation under construction or proposed to be constructed need not be shown in the plans.

**iv. Statement of Building Accommodation**

Details of the rooms are to be furnished in the following proforma, duly signed by the Secretary of the Society, and it shall be enclosed to the building plan to be submitted along with the application:

Sl. No.	Building No.	Room No.	Dimensions (in feet)	Carpet area (in sft.)	Purpose for which it is used
	Grand Total				

**C. CORPUS FUND**

- i) The Educational Institution should provide Corpus Fund of **Rs. 5.00 lakhs** for each of the proposed PG Course / PG Diploma, in addition to the Corpus Fund which the college is required to have paid in respect of starting of the college and existing PG Courses.

The details of Corpus Fund payable by the Applicant college in respect of starting of the Degree College are furnished below for information :

Sl. No	Year of Establishment	Amount to be paid (Rs. in Lakhs)			
		Status	Urban	Rural	Tribal
1	Prior to 1987-88	Boys / Co-Ed.	The amount as prescribed by the Government while starting the college.		
		Women's			
2	1987-88 to 89-90	Boys / Co-Ed.	6.00	6.00	5.00
		Women's	5.00	5.00	
3	1990-91 to 97-98	Boys / Co-Ed.	7.50	7.50	
		Women's	5.00	5.00	
4.	1998-99 to 2004-05	Boys / Co-Ed.	7.50	7.50	
		Women's	5.00	5.00	
5.	After 2005-06	Boys / Co-Ed.	7.50	Exempted	
		Women's	5.00	Exempted	
Note:					
• Colleges established after 1993-94, in rural areas with Telugu Medium either for Girls or Boys or Co-Education are exempted from the payment of Corpus Fund.					

- ii) The Corpus Fund shall be deposited in the form of Fixed Deposit Receipt (FDR), after the date of notification for the starting of new un-aided PG Courses, 2026-27, in the joint account of Secretary / Correspondent of the sponsoring Educational Society and the Regional Joint Director of Collegiate Education concerned, in any Nationalized / Scheduled Bank for a period of 10 years.
- iii) The purpose for which the FDR is taken must be reflected in the FDR. The Management shall request the Banker to write on FDR as "Towards Corpus Fund for starting of \_\_\_\_\_  
(Name of the Course)
- iv) Bank guarantee will not be accepted
- v) The applicant Society has to obtain a letter in the proforma (see ANNEXURE - I) from the Manager of the Bank who has issued FDR towards payment of corpus fund in the joint account and submit it to the Joint Inspection Committee along with a Xerox copy of the FDR.
- vi) The Management cannot withdraw the Corpus Fund. However, the interest that will accrue over three years can be utilised for the development of the institution after obtaining permission from the Director / Commissioner of Collegiate Education, Govt. of Telangana OR a suitable Officer identified by the Govt. of Telangana. The FDR shall continue to be renewed after the expiry of each term. The FDR must not be misused.

- vii) The Management can produce FDR towards corpus fund at the time of the visit of Joint Inspection Committee and need not deposit the amount at the time of applying for the Course.

#### **D. FINANCIAL RESOURCES**

- i) The Educational Institution is not required to provide any Financial Resources to start New PG Courses.
- ii) However, in respect of the colleges intending to start M.Sc (Bio-Technology) course, the managements have to show, in addition to the Corpus Fund required for the proposed PG Course, Financial resources of Rs. 35.00 lakhs in the form of FDR, taken on any Nationalized / Scheduled / Regional Rural Bank after the date of notification, for a period of 6 months in favor of the Secretary / Correspondent of the college.
- iii) The purpose for which the FDR is taken shall be written on the FDR by the Bank as **“Towards Financial Resources to start M.Sc. (Bio-Technology) Course”.**
- iv) The College is permitted to withdraw the financial resources after verification by Inspection Committee and after obtaining necessary orders of sanction of M.Sc Biotechnology course and this amount may be utilized for providing necessary infrastructure and lab equipment for the course.

#### **E. PLAY GROUND FACILITIES**

The Applicant College which is not having the required land, within the premises of the college building, will have to make available to its students Gymnasium / Recreation and Games facility by providing separate built up space and equipments for this purpose in a public place e.g., Municipal Play Ground or in another Educational Institution by having necessary tie-up arrangements with the concerned management within a distance of 5km. of the college premises along with a bus facility for transportation of the students whenever required.

#### **F. PARKING AREA**

If the college building is located along the main road in Urban Areas, the College shall provide parking area to an extent of 20% of the total built up area either in the college premises or within a distance of 100 mtrs. Thereof.

#### **G. FIRE SAFETY**

The College is required to apply for and obtain Fire Safety Certificate in respect of the proposed college building from Fire Services Department.

#### **H. SANITARY CERTIFICATE**

The applicant Educational Institution is required to apply for and obtain SANITARY CERTIFICATE from Concerned Department.

## I. STRUCTURAL SOUNDNESS CERTIFICATE

The applicant Educational Institution is required to apply for and obtain STRUCTURAL SOUNDNESS CERTIFICATE from Concerned Department.

## 7. LIST OF ENCLOSURES

Copies of the following list of documents are to be submitted in two sets along with the Application forms :

1. NEFT/ RTGS voucher of Rs.51,000/- (Rupees Fifty One Thousand only) towards Cost of Application, Registration, Processing & Inspection fee.  
(Enclose Original NEFT / RTGS voucher to the first copy of the filled in application and Xerox copy to other set of application). (**Note: Mention Name of the College, Place in the NEFT Voucher form**).
2. Permission Proceedings for starting the UG College & subsequent UG Courses along with latest affiliation orders for the existing UG Courses
3. Permission Proceedings for starting the PG Courses along with latest affiliation orders for the existing PG Courses.
4. Certificate of Registration of sponsoring Society along with constitution and bye-laws.
5. Registered ownership document in respect of land.
6. Sketch plan of the land drawn by licensed surveyor and certified by the concerned MRO / Tahasildar.
7. The Registered Ownership Deed of the college building.
8. Building Plans
  - (a) Building plan drawn to scale and drawn by a licensed architect and certified by the Principal of a nearby Government Degree College.
  - (b) Building plan along with permission letter approved by the authorities of Municipality / Corporation / Gram Panchayat for construction of the college building.
9. FDR taken towards Corpus Fund / Financial Resources for the proposed Course(s).
10. Photographs of the college building certified by the Principal of a nearby Government Degree College.
11. Sanitary Certificate & Structural Soundness Certificate in respect of the college building.
12. Fire Safety Certificate from Fire Services Department (nearest Fire Station).
13. Documentary evidence for Parking Area & Play Ground facilities.
14. Rural Area certificate in respect of the area where the college is located, issued by the MRO / Tahasildar.

**Note:**

***Documentary evidence in original with regard to Land, Building, Accommodation, Corpus Fund, Financial Resources, Playground, Parking area, Fire Safety, etc., shall be produced by the Society before the Counseling Committee / Joint Inspection Committee / whenever asked for by the Govt. / TGCHS / Concerned University.***

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## ANNEXURE - I

### PROFORMA TO BE FILLED IN BY THE BANK MANAGER OF THE NATIONALISED / SCHEDULED BANK REGARDING PAYMENT OF CORPUS FUND BY THE APPLICANT COLLEGE

To  
The Secretary  
TGCHE  
HYDERABAD

Sir,  
Sub: Details of FDR issued in the joint account of the Secretary / Correspondent of \_\_\_\_\_ and Regional Joint Director, Collegiate \_\_\_\_\_ (Name of the Society / College & Place)  
Education \_\_\_\_\_ towards payment of corpus fund - Utilization of interest \_\_\_\_\_ (Place)  
accrued - Reg.

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1. A fixed deposit receipt bearing no. \_\_\_\_\_ and dated \_\_\_\_\_ for Rs. 5.00lakhs (Rupees Five Lakhs only) for a period of ten years i.e. from \_\_\_\_\_ to \_\_\_\_\_ in the joint account of the Secretary / \_\_\_\_\_ Correspondent \_\_\_\_\_ of \_\_\_\_\_  
(Name of the Society / College & Place)  
and Secretary, TGCHE \_\_\_\_\_ has \_\_\_\_\_  
(Place)  
been issued by this bank against the remittance of the said amount accompanied by an application to this effect signed jointly by the Secretary / Correspondent of the Society / Secretary, TGCHE mentioned above.
2. This FDR is issued towards the payment of corpus fund (Rs.5.00lakhs) for starting the proposed \_\_\_\_\_ by \_\_\_\_\_  
(Name of the PG Course) (Name of the College, Place)  
During the academic year 2026-2027.
3. The interest that will accrue after three years on the said fixed deposit shall be paid to the Secretary / Correspondent of the Society / College mentioned above which has started new Unaided PG Course in \_\_\_\_\_ after receiving the \_\_\_\_\_  
(Name of the College, Place)  
Necessary orders from the Secretary, TGCHE, Hyderabad OR a suitable alternate Officer which may be decided by the Government.
4. This FDR bearing No. \_\_\_\_\_ dated \_\_\_\_\_ shall be operated jointly by the Secretary / Correspondent of the Society/College and Secretary, TGCHE, mentioned above.

Place : Signature : \_\_\_\_\_

Date : Name : \_\_\_\_\_

Designation : \_\_\_\_\_

Seal of the Bank: \_\_\_\_\_